



NARMADA CLEAN TECH

(A Subsidiary of GIDC)

EXPRESSION OF INTEREST & PRE-QUALIFICATION

Narmada Clean Tech (NCT) is a company, and a subsidiary of GIDC engaged in the operation of treatment facilities and the conveyance of treated wastewater to the deep sea. NCT invites competent and well-experienced Contractors for **Manpower supply at NCT – Jhagadia (For housekeeping service & Loading – unloading services & Hiring temporary work position)**

GENERAL PRE-QUALIFICATION (PQ) CRITERIA FOR THE ISSUE OF TENDER DOCUMENTS:

1. The vendors shall have contracts currently with 'Reputed Large Companies' All over India.
2. The vendors must have experienced during the last five years in industrial areas anywhere in India.
(Provide documents evidence of experience of 5 years)
3. The vendors should provide a 'Satisfactory Service Certificate' from three of their existing major clients.
4. Total turnover of the vendor during the last three years should not be less than three times the estimated cost per year of the specific tender. (i.e. minimum 1.2 Crore Estimated cost) The vendor should not have reported annual losses for more than 1 year during last three years' period.
5. The vendor should not have had any disputes with NCT and not have filed any legal cases against NCT Management & Directors currently and during last five years.
6. The vendors have to submit the following documents –
 - Audited and certified copy of last three the years' balance sheet, Profit and loss statement and cash flow statement.
 - Income Tax return with computation of Income
 - Certified copy of P.F. No. / Labor Welfare No. / Professional Tax / Labor License etc.
 - GST Certificate
 - PAN Card
 - Udhog Aadhar (MSME Registration) – If applicable
 - Details as per Annexure – I & II on firm letter head.

7. Litigation history

Bidder should provide information on any history of litigation or arbitration resulting from contracts executed in last five years or currently under execution.

No.	Year	Award for or against	Name of Client & Cause of litigation and matter in dispute	Disputed Amount (Current Value – INR in Lacs)
1.				
2.				



SPECIFIC PQ CRITERIA FOR SUPPLY OF MANPOWER SERVICES:

1. The contractor should have proven capability of handling minimum strength of 50 staff per day in any environmental & chemical industries anywhere in India. **(The details of staff should be clearly mentioned in "Satisfactory Service Certificate / Work completion certificate")**.
2. Preference will be given to the vendor with similar experience in large processes or chemical process or environmental process industries.
3. **PERIOD OF CONTRACT:** The period of the contract is for one year, which can be extended for one more additional year on mutually agreed terms and conditions.
- 4.

FINANCIAL TERMS:

- Agency will follow all statutory compliance as per prevailing laws & NCT policy.
- The Penalty shall be applicable in case of non-fulfillment of agreed terms & conditions.
- 2.5 % S.D. (Security Deposit) will be deduct from basic value of the first R.A. Bill. And an amount of 2.5% of the work order value will have to be deposited in the form of Bank Demand Draft in favour of "Narmada Clean Tech," drawn on any Nationalized Bank payable at Ankleshwar. In case of Extension/Amendment, SD will be applicable as above. The same S.D. value (5 %) (Without any Interest) will be release after 3 months of successful work completion by contractor. If for any reason the agency regrets to work during contract period or is not capable to complete the work in contract period, the same S. D. amount will be forfeited in NCT account and no legal matter will be applicable for the S.D.

OTHER TERMS & CONDITIONS:

1. No any price revision is applicable up to completion of awarded contract.
2. Work Order cannot be transfer to any other agency or sub-contractor or any else.
3. NCT reserved rights to cancel any or whole pre-qualification process without prior intimation.



NARMADA CLEAN TECH

4. Vendors who are already registered with NCT, are also required to complete this pre-qualification procedure.
5. The tender shall be issued to the pre-qualified vendors only.
6. Pre-qualification decision shall be made by Narmada Clean Tech based on Eligibility Criteria and other relevant information.
7. Canvassing in any form with NCT personnel shall disqualify the vendor from this procedure.
8. The interested Agency / transporter are requested to submit their respective credentials to NARMADA CLEAN TECH, SURATI BHAGOR, UMARWADA ROAD, NR. GUJARAT GAS OFFICE, ANKLESHWAR - 393001, Dist. : BHARUCH (GUJARAT) on or before 18th August'2025. These submissions may be made on all working days.

Issued: _____
Place: - Ankleshwar



For Narmada Clean Tech
Chief Executive Officer

Annexure I

(On letter head duly signed and stamped)

Details for Vendor Registration

No.	Particular	Details																
1	Name of Firms (Agency / Contractor)																	
2	Head/Registered office Address																	
3	Contact Detail																	
4	Web address																	
5	E-mail address																	
6	Name of Proprietor/Partners																	
7	Contact Person Name & Contact with e-mail																	
8	Year of Establishment																	
9	Annual Turn Over of last 3 years (₹ in Lakhs)	2021-22 – 2022-23 – 2023-24 –																
10	Constitution of Firm (Proprietor/ Partnership/Pvt. Ltd/ Ltd/LLP)	CIN: (if applicable)																
11	Name of your valuable clients where you completed Manpower Supply details & year of completed work. <i>Attach copy of engagement/ Appointment letter received from your valuable clients (Detail is Mandatory)</i>	<table border="1"> <thead> <tr> <th>Name of Clients</th> <th>Year of Work</th> <th>Contact No.</th> </tr> </thead> <tbody> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td></tr> </tbody> </table> <p>(Attached separate annexure if require)</p>	Name of Clients	Year of Work	Contact No.													
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12	Statutory Registrations:	<table border="1"> <tbody> <tr> <td>PAN NO.</td> <td></td> <td>PF NO.</td> <td></td> </tr> <tr> <td>L.W.NO.</td> <td></td> <td>ESIC NO.</td> <td></td> </tr> <tr> <td>GST NO.</td> <td></td> <td>MSME NO.</td> <td></td> </tr> <tr> <td>CIN NO.</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	PAN NO.		PF NO.		L.W.NO.		ESIC NO.		GST NO.		MSME NO.		CIN NO.			
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CIN NO.																		
13	Any other information's that you wish to share.																	



DECLARATION FORM

I/We _____ hereby declare:

- That the information given above is true.
- That if the legal, technical, financial position, or the contractual capacity of the firm changes, we commit ourselves to inform you and acknowledge your sole right to review the pre-qualification made.
- That I / We understand that I/We shall be disqualified should the information submitted here for purpose of seeking qualification be materially inaccurate or materially incomplete.
- That I / We give NCT, authority to seek any other reference concerning my / our company from sources deemed relevant.

Name: -

Designation.....

Signature.....

Official rubber stamp Date.....



MSME/Udyam Registration Declaration (on Letter Head Only)

Date: **[XX/XX/XXXX]**

To,
Narmada Clean Tech
Surti Bhagor, Nr. Gujarat GAS Office, Umarwada Road,
Ankleshwar 393001

Subject: Declaration regarding registration status of our firm/company under Micro, Small and Medium Enterprises Development Act 2006 (MSME Act).

Dear Sir/Madam,

I/we hereby confirm that registration status of our business under Micro, Small and Medium Enterprises Development Act 2006 (MSME Act) is as below:

[*] I/We, **[Name of Vendor/Contractor/Service Provider/Consultant]** hereby affirm that, we are **REGISTERED** under MSME Act. Details of our MSME/Udyam registration are as follows: -

Name of the Business Entity	
Nature of Business Entity (Proprietorship/Firm/HUF/Company)	
PAN Number	
Udyam Registration Number:	
Category (Micro/Small/Medium)	

Copy of MSME/Udyam registration certificate is enclosed for your record.



[*] I/We, **[Name of Vendor/Contractor/Service Provider/Consultant]** hereby affirm that currently we are **NOT REGISTERED** under MSME Act. I/we further assure that, if in future, we get registered under MSME Act, we will inform you in written immediately.

*Make [✓] wherever Applicable.

Declaration: -

I/we declare that, information furnished above are true and correct to the best of my/our knowledge and belief. In case if there is any change in the information furnished above, I/we will inform you accordingly.

Thanking you

Sign: _____
Name : _____
Designation: _____
Date: _____
Place: _____

Stamp

For office use only			
Details Checked by:	Details Entered by:	Reg. Entry No.	Details Authorised by:
Sign:	Sign:	NCT/ -MSME REG./SR./	Sign:
Dt.	Dt.	Dt.	Dt.



List of Documents to be submitted with Pre-Qualification Criteria for Manpower Supply at N.C.T. – Jhagadia.

Sr.	List of Documents	Copy	Remarks
1	Vendor Form fill up with duly signed stamp	1	
2	GST Registration copy	1	
3	PAN Card copy	1	
4	UDYAM Registration copy	1	
5	UDYAM Declaration copy duly sign with stamp	1	
6	P.F. Registration copy	1	
7	Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2021-2022 duly Certified of Chartered Accountant sign with stamp With ITR.	Each 1 Copy Total – 4 Copy	B. Sheet copy + P&L Account + Income Tax return with Computation of Income + Cash Flow Statement (If applicable) + ITR
8	Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2022-2023 duly Certified of Chartered Accountant sign with stamp With ITR.	Each 1 Copy Total – 4 Copy	
9	Audited Balance Sheet + P & L Account + Income tax return with computation of income + Cash Flow of F.Y. 2023-2024 duly Certified of Chartered Accountant sign with stamp With ITR.	Each 1 Copy Total – 4 Copy	
10	Work Order copy of similar job is continued i.e. Work order copy of F.Y. 2025-2026	1	
11	5 No. of Work Order copy of a similar job allotted in F.Y. 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2024-2025	5	Each F.Y. separate W.O. copy indicates/highlights the nature of the business with a duration of contract
12	3 No. of Satisfactory Service Certificate of existing major clients	3	